BY-LAWS

OF

PARK PLACE AT PRISTINE FIELDS CONDOMINIUM ASSOCIATION, INC.

(A Condominium)

ARTICLE I

APPLICABILITY, COMPLIANCE AND INCORPORATION OF STATUTORY LAW

<u>Section 1</u>. Applicability. These Bylaws provide for the governance of the Association pursuant to the requirements of Section 3306 of the Act with respect to the Condominium created by the recording of the Declaration among the land records of Washington County at Instrument Number 200434370.

<u>Section 2</u>. Compliance. Pursuant to the provisions of the Act, every Unit Owner and all Persons entitled to occupy a Unit shall comply with these Bylaws.

Section 3. Incorporation of statutory law. Except as expressly provided herein, in the Declaration or in the Act, the Association shall be governed by the provisions of the Nonprofit Corporation Law of 1988 of the Commonwealth of Pennsylvania, 15 Pa. C.S. §5101 et seq., as it may be amended from time to time (the "Corporation Law"). The "Board of Directors" described therein shall be referred to herein and in the Declaration as the "Executive Board."

ARTICLE II

NAME AND LOCATION

Section 1. The name of the association is the PARK PLACE AT PRISTINE FIELDS CONDOMINIUM ASSOCIATION, INC., hereinafter referred to as the "Association." The principal office of the Association shall be located at 3625 Washington Pike, Bridgeville, PA 15017, Allegheny County, Pennsylvania, but meetings of the members and executives may be held at such places within the Commonwealth of Pennsylvania, as may be designated by the Executive Board.

ARTICLE III

DEFINITIONS

Section 1. Capitalized terms used herein without definition shall have the meanings specified for such terms in the Declaration to which these Bylaws pertain or, if not defined therein, the meanings specified or used for such terms in the Act.

- <u>Section 2.</u> "Executive" shall mean any person elected or appointed to the Executive Board.
- <u>Section 3.</u> "Member" shall mean and refer to those Owners having voting rights in the Association as set forth in Article 4 of the Declaration.
- <u>Section 4.</u> "Occupant" shall mean and refer to any person residing, living or otherwise using a Unit regardless of whether that person is an Owner.
- <u>Section 5.</u> "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of a fee simple title to any Unit which is a part of the Property, including contract sellers, but excluding those having such interest merely as a security for the performance of an obligation.
- Section 6. "Property" shall mean and refer to the certain real property identified in the Declaration and such additions thereto as may hereafter be brought within the jurisdiction of the Association by the Declarant or by vote of the Owners as provided in the Declaration.
- Section 7. "Recorded" shall mean duly recorded in the office of the Recorder of Deeds of Washington County, Pennsylvania.

ARTICLE IV

MEETING OF MEMBERS

- <u>Section 1.</u> Annual Meetings. The first annual meeting of the Members shall be held within one year from the date of the first Unit sale, and each subsequent regular annual meeting of the Members shall be held on the same day of the same month of each year thereafter, at the hour of 8:00 o'clock p.m. If the day for the annual meeting of the Members is a legal holiday, the meeting will be held at the same hour on the first day following which is not a legal holiday.
- <u>Section 2</u>. Special Meetings. Special meetings of the Members may be called at any time by the President or by the Executive Board, or upon written request of the Members who are entitled to vote one-half (1/2) of all of the membership votes. Special meetings shall be held for the replacement of Executives as required by Article V, Section 2 of these Bylaws.
- Section 3. Notice of Meetings. Except as otherwise provided in the Declaration, written notice of each meeting of the Members shall be given by, or at the direction of, the Secretary or persons authorized to call the meeting, by mail or delivering a copy of such notice to each Member at least fifteen (15) days in advance of such meeting, addressed to the Member's address last appearing on the books of the Association, or supplied by such Member to the Association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting, and, in the case of special meeting, the purpose of the meeting.

- <u>Section 4.</u> Voting. Except as otherwise provided in the Declaration or By-Laws, all motions, resolutions, etc., of the Association shall be passed by a majority of the votes cast in person or by proxy, without regard to classes of membership.
- Section 5. Quorum. Except as set forth in the Act, the Declaration or these By-Laws, the presence at the meeting of Members entitled to cast, or of proxies entitled to cast, one-fourth (75%) of all votes, shall constitute a quorum for any action. If, however, such quorum shall not be present or represented at any meeting, the Members entitled to vote thereat shall have the power to adjourn the meeting, from time to time, without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or be represented. The Members at a duly organized meeting can continue to do business until adjournment, notwithstanding the withdrawal of the holders of enough votes to leave less than a quorum.

<u>Section 6.</u> Proxies. At all meetings of Members, each Member may vote in person or by proxy. All proxies shall be in writing and filed with the Secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the Member of his Unit.

ARTICLE V

EXECUTIVE BOARD – SELECTION – TERMS OF OFFICE

- <u>Section 1</u>. Number. The affairs of the Association shall be managed by an Executive Board of three (3) Executives, who need not be Members of the Association.
- Section 2. Term of Office. Pursuant to Article 14 of the Declaration, Declarant shall appoint the initial Executives of the Executive Board. Not later than 60 days after conveyance of 2 Units to Unit Owners other than Declarant, one (331/2%) of the three Executives of the Executive Board shall be elected by Unit Owners other than Declarant. Not later than the earliest of (i) seven years after the date of the recording of the Declaration, or (ii) 180 days after conveyance of 6 Units to Unit Owners other than Declarant, all members of the Executive Board shall resign, and the Unit Owners (including Declarant to the extent of Units owned by Declarant) shall elect a new three member Executive Board.
- Section 3. Removal. Pursuant to Article 17 of the Declaration, Declarant shall have the right to remove any Executive that has been appointed by Declarant. Any Executive not appointed to the Executive Board by the Declarant may be removed from the Board, with or without cause, by a majority of the membership vote of the Association. In the event of death, resignation or removal of an Executive not appointed to the Executive Board by the Declarant, or the vacancy of an office, his successor shall be selected by the remaining Executives and shall serve for the unexpired term of the predecessor. Declarant may not unilaterally remove any Executive elected by Unit Owners other than Declarant.

- <u>Section 4.</u> Compensation. No Executive shall receive compensation for any service he may render to the Association. However, any Executive may be reimbursed for his actual expenses incurred in the performance of his duties.
- <u>Section 5</u>. Action Taken Without a Meeting. The Executives shall have the right to take any action in the absence of a meeting which they could take at a meeting obtaining the written approval of all the Executives. Any action so approved shall have the same effect as though taken at a meeting of the Executives.

ARTICLE VI

NOMINATION AND ELECTION OF EXECUTIVES

- Section I. Nomination. Nomination for election to the Executive board may be made by a Nomination Committee created pursuant to Article IX of these Bylaws. Nominations may also be made from the floor at the annual meeting. If a Nomination Committee is not created and no nomination is made from the floor, the Executive Board shall make any such nominations for election to the Executive board as it shall in its discretion determine, but not less than the number of vacancies that are to be filled. Such nominations shall be made in manner consistent with Article IV hereof. Such nominations may be made from among Members or non-members.
- Section 2. Election. Election of the Executive board shall be by secret written ballot. At such election the Members or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

ARTICLE VII

MEETING OF EXECUTIVES

- <u>Section 1</u>. Regular Meetings. Regular meetings of the Executive board shall be held quarterly without notice, at such place and hour as may be fixed from time to time by resolution of the Board.
- <u>Section 2</u>. Special Meetings. Special meetings of the Executive board shall be held when called by the President of the Association, or by any two (2) Executives, after not less than three (3) days notice to each Executive.
- Section 3. Quorum. A majority of the number of Executives shall constitute a quorum for the transaction of a business. Every act or decision done or made by a majority of the Executives present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

ARTICLE VIII

POWERS AND DUTIES OF BOARD OR EXECUTIVES

<u>Section 1</u>. Powers. The Executive board shall have the power to:

- (a) Adopt and publish rules and regulations governing the use of the Common Elements and facilities, and the personal conduct of the Members and their guests thereon, and to establish penalties for the infraction thereof. The Initial Rules and Regulations of the Association are attached hereto, as Exhibit "A" and made a part hereof.
- (b) Suspend the voting rights, the right to use any common facilities and any or all of the rights and privileges of membership in the Association of a Member for any period during which any assessment against his Unit remains unpaid. Such rights may also be suspended after notice and hearing, for a period not to exceed sixty (60) days for an infraction of published rules and regulations; assessments shall continue during suspension;
- (c) Exercise for the Association all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provision of these By-Laws, the Articles of Incorporation, or the Declaration;
- (d) Declare the office of a Executive to be vacant in the event such Executive shall be absent from three (3) consecutive regular meetings or the Executive board; and
- (e) Employ a professional manager, an independent contractor, or such other employees as they deem necessary, and to prescribed their duties.
- (f) Enforce adherence to the covenants, requirements and restrictions set forth in the Declaration and as established in rules, regulations and policies adopted by the Board.
- (g) Such other powers as provided by law.

<u>Section 2</u>. Duties. It shall be the duty of the Executive board to:

- (a) Cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the Members at the annual meeting of the Members, or at any special meeting when such statement is requested in writing by one half (1/2) of all votes of the Members who are entitled to vote;
- (b) Supervise all officers, agents and employees of the Association, and to see that their duties are properly performed:

- (c) As more fully provided in the Declaration, to:
 - (1) fix the amount of the annual assessment against each Unit at least thirty (30) days in advance of each annual assessment period;
 - (2) send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period; and
 - (3) foreclose the lien against any Unit of which assessments are not paid within thirty (30) days after due date or to bring an action at law against the Owner personally obligated to pay the same;
- (d) Issue, or cause an appropriate officer to issue, upon demand by any Member, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;
- (e) Procure and maintain adequate liability and hazard insurance on property owned by the Association;
- (f) Cause all officers or employees having fiscal responsibilities to be bonded, as it may deem appropriate;
- (g) Cause the Common Areas, access easements and rights of way, and planting areas to be maintained, as well as perform other duties imposed by the Declarations, the Articles and these By-Laws.
- (h) Carry out the duties of the Association with respect to maintenance as more fully provided in the Declaration.
- (i) Enforce adherence to the covenants, requirements and restrictions set forth in the Declaration and as established in rules, regulations and policies adopted by the Board.
- (j) Such other duties as provided by law.

ARTICLE IX

OFFICERS AND THEIR DUTIES

<u>Section 1</u>. Enumeration of Offices. The officers of this Association shall be a President and Vice-President, who shall at all times be members of the Executive board, a Secretary, and a Treasurer, and such other officers as the Board may from time to time by resolution create.

<u>Section 2</u>. Election of Officers. The election of officers shall take place at the first meeting of the Executive board following each annual meeting of the Members.

- Section 3. Term. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1) year unless he shall sooner resign, or shall be removed, or otherwise disqualified to serve.
- <u>Section 4.</u> Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.
- Section 5. Resignation and Removal. Any officer may be removed from office with or without cause, by majority vote of the Executives, with or without a meeting. Any officer may resign at any time giving written notice to the Board, the President or the Secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- <u>Section 6</u>. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.
- <u>Section 7.</u> Multiple Offices. The offices of Secretary and Treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.
- Section 8. Duties. The duties of the officers are as follows:

President

(a) The President shall preside at all meetings of the Executive board; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds and other written instruments including checks and promissory notes on behalf of the Association.

Vice President

(b) The Vice President shall act in the place of the President in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board.

Secretary

(c) The Secretary shall record the votes and keep the ininutes of all meetings and proceeding of the Board and of the Members; keep the corporate seal of the Association and affix it on all papers requiring said seal; serve notice of meetings of the Board and of the

Members; keep appropriate current records showing the Members of the Association together with their addresses; and shall perform such other duties as required by the Board.

Treasurer

(d) The Treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Executive board; shall sign all checks and promissory notes of the Association and shall obtain the co-signature of one other officer of the Association on all checks, if and as the Executive board specifies from time to time; keep proper books of account; cause an annual audit of the Association books to be made by a public accountant at the completion of each fiscal year; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and deliver a copy to cach of the Members.

ARTICLE X

COMMITTEES

<u>Section 1</u>. The Executive board shall appoint committees as deemed appropriate in carrying out its purpose.

ARTICLE XI

BOOKS AND RECORDS

Section 1. The books, records and papers of the Association shall at all times, during reasonable business hours, be subject to inspection by any Member. The Declaration, the Articles of Incorporation, the By-Laws and any rules, regulations and/or written policies of the

Association shall be available for inspection by any Member at the principal office of the Association, where copies may be purchased at a reasonable cost.

ARTICLE XII

ASSESSMENTS

Section 1. As more fully provided in the Declaration and the Act, each Owner is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon the property against which the assessment is made. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the date of delinquency at the rate of six percent

(6%) per annum, and the Association may bring an action at law against the Owner personally obligated to pay the same or foreclose the lien against the property, and interest, costs and reasonable attorney's fees of such action shall be added to the amount of such assessment. No Owner may waive or otherwise escape liability for the assessments provided for herein by nonuse of the Common Area or abandonment of his Unit.

ARTICLE XIII

AMENDMENTS

Section 1. These By-Laws may be amended, at a regular or special meeting of the Members, by a vote of a majority of a quorum of Members present in person or by proxy or by the Declarant at anytime as deemed necessary.

Section 2. Conflict of Interest. In the case of any conflict between the Articles of Incorporation and these By-Laws, the Articles shall control; and in the case of any conflict between the Declaration and these By-Laws, the Declaration shall control.

ARTICLE XIV

MISCELLANEOUS

Section 1. Fiscal Year. The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

Gender. The use of the masculine gender in these By-Laws shall be deemed to include the feminine and neuter genders and the use of the singular shall be deemed to include the plural, and vice versa, whenever the context so requires.

IN WITNESS WHEREOF, these By-Law have been duly adopted this 13th day of Called 2004.

President

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