

## **PCCA - Rules Enforcement Policy**

Whereas Article VI, Sections 6.1, a, b, c, and d of the Puckety Church Condominium By-Laws grant the Executive Board with the power to enforce rules found in the governing documents or duly enacted by the Executive Board,

LET IT BE RESOLVED THAT the following rules enforcement procedures will be followed:

1. The Executive Board and/or its agents are authorized to enforce all provisions of the governing documents and the rules as outlined in the Rules and Regulations.
2. Documents may be amended from time to time. Rule violations are to be reported to the Executive Board or its agents, in writing, and signed by the complainant. The complaint will be investigated as soon as is reasonably possible.
3. If a violation is determined by the Executive Board or its agents after investigation, written notice will be sent to the violating Unit Owner. The first notice of violation will be regarded as a warning, unless otherwise stipulated in the Puckety Church Condominium Rules.
4. If the violation continues for more than 5 days, or it is cured but repeated within 30 days, a Notice of Violation will be issued to the violating Unit Owner and a \$10.00 per day fine will levied against the Unit Owner, after notice and an opportunity to a hearing, until said violation ceases and / or is cured.
5. The Association reserves the right to tow any vehicle that impedes snow removal at the Unit Owner's expense.

All fines represent a lien against the Unit and shall be subject to the Puckety Church Condominium Collection policy of unpaid assessments.

**Hearing Process:** Any Unit Owner receiving a Rules Violation Notice and/or notice of fines may submit a written request for a Hearing before the Executive Board within ten (10) days of said Notice. Failure to request a hearing represents a waiver of the right to a hearing and fines may be levied against the violating Unit Owners as set forth in the Notice(s). The Unit Owner will be given an opportunity for a hearing within 30 days of the request and no enforcement fine will be imposed until the outcome of that hearing is known. The Unit Owner will be provided with written notice of the outcome of the hearing.