



RJ COMMUNITY MGT.
4900 PERRY HIGHWAY
BUILDING 1, SUITE 300
PITTSBURGH, PA 15229
PH: 412-550-0003
FAX: 412-227-9003
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PUCKETY CHURCH CONDOS APPLICATION FOR ALTERATION

NO ALTERATION MAY BEGIN UNTIL APPROVAL IS GRANTED

EXCEPT FOR EMERGENCIES, DO NOT CONTRACT FOR, OR UNDERTAKE ANY REPLACEMENT(S) WITHOUT THE APPROVED RETURN OF THIS FORM. FOR EMERGENCIES, FORMS NEED TO BE SUBMITTED AFTER INSTALLATION AND THE INSTALLATION INSPECTED FOR COMPLIANCE TO PCCA R & R SPECIFICATIONS. ALL VIOLATIONS HAVE TO BE CORRECTED AT THE OWNER'S EXPENSE. COMPLETED REQUESTS - PLEASE PLACE IN PCCA COMMUNITY MAILBOX FOR REVIEW

1. _____
Name of homeowner requesting approval (Please print) Date

2. _____
Address of home where alteration will occur

3. _____
Phone number(s)

4. _____
Email address(es)

5. _____
Mailing address of homeowner (If different than above)

6. Type of alteration:
Landscape Building Exterior HVAC Hot Water Tank
Other (Please specify): _____

7. General location of alteration in or around your home:
Front Side Rear Other (Please specify): _____

8. Scope of Alteration: Please explain in detail what you are requesting permission to do, including exact location and dimensions:

9. Effect on the Existing Area: Explain if any existing elements will be affected by this alteration (will existing shrubs be moved, or part of existing porches be dismantled, etc.):

(Continued on next page)

10. Please include the business name and contact information of your chosen contractor. If you are performing the work yourself, please note "Self".

11. Describe the type, appearance, and quantity of all materials to be used:

12. Effect of alteration on neighbors to either side of your home:

If approved, the desired start and completion date:

15. Expected start date: _____ Completion date: _____

16. Owner's Signature: _____

Please attach drawings, brochures, pictures, etc. to this form.

APPLICANT: PLEASE DO NOT WRITE BELOW THIS LINE.

COMMITTEE CHAIRPERSON

Recommended _____ **Not Recommended** _____

Specifications Attached Notes:

Committee Chair's Signature: _____ Date _____

EXECUTIVE BOARD ACTION

Approved _____ **Denied** _____

Comments:

Board Member Signature: _____ Date: _____

Board Member Signature: _____ Date: _____

Original _____ Owner's Copy _____ Date returned to owner: _____

Puckety Church Condominium Association

Lower Burrell, PA 15068

Legal Acceptance for Interior / Exterior Change

****If for Interior Furnace / Air Conditioner / Hot Water Heater (Circle all that apply)****

Date: _____

It is hereby agreed and understood that as of this date _____, owner of property located at _____ release "Puckety Church Condominium Association" from any and all liability for any damage or loss which may occur to common and limited common areas or surrounding neighbor's property, as a result of "New" interior / exterior change to common area (Approved Change Description Attached). Said owners at his/her own expense will be responsible for making repairs in a timely and workmanship like manner. Completed work must be accepted by "Puckety Church Condominium Association".

Furthermore, it is the agreed and understood that the owner will be responsible for maintaining "New" exterior. The Owner is also responsible for property protection insurance on the new interior / exterior.

Owner's Signature

Original _____

Owner's Copy _____