

Shadow Creek Estates Planned Residential Development

Policy Resolution #2

Regarding the Installation of Mailboxes

WHEREAS Article 4 Section 4.5 Maintenance Responsibilities of the Declaration of the Shadow Creek Estates Planned Residential Development states that each Lot Owner shall maintain his or her Lot and all the structures within the boundaries of the Lot.

WHEREAS Article 5 Section 5.1 of the Declaration of the Development provides for Architectural Control and stipulates those detailed responsibilities may be further defined by the Board of Directors.

WHEREAS Article 5 Section 5.1 (e) of the Declaration of the Development states that the owner of any Lot shall maintain at a location thereon designated by the Developer, (ii) a post and mailbox, all being of a kind and type designated by the Developer/Board of Directors.

THEREFORE, BE IT RESOLVED that the following procedure shall be followed regarding current and new installation of mailboxes within the Shadow Creek Estates Community.

- 1) Mailboxes shall be standard in design to match the existing model outlined below.
Brand: Postal Products Unlimited (www.postalproducts.com / 1-800-229-4500)
Mailbox Complete Unit: Newport 1812 Mailbox with Newspaper Holder (N1023734M)
Mailbox Color: Black
House Number Color: White or Metallic
House Number Placement: Must be placed on both sides of one of the following: Top address plaque, the mailbox, or the newspaper tube.
- 2) Replacement Parts (Black Only):
Washington Post: N1023720
Universal Top Mounting Pole: N1026439
Architectural Box: N1021786
Sunday Newspaper Tube: N1023719
Box Flag: 1812KIT
- 3) The installation of a mailbox must be approved by the Board of Directors prior to installation by completing an Alteration Request form obtained through the Management Company.
- 4) Mailboxes are to be placed in the same location as originally intended and at the proper height as deemed necessary by the US Postal Service.
- 5) Failure to apply for the proper approval or follow requirements will result in fines, penalties, filing fees, reasonable attorney's fees, and all other costs associated with the violation.



Adopted this 16th day of August 2021



Resident



Vice President