

HAWTHORNE COMMONS HOMEOWNERS ASSOCIATION, INC.

CLUBHOUSE USE APPLICATION/AGREEMENT (REV. 6)

Date of Application \_\_\_\_\_ Homeowner's Name \_\_\_\_\_  
Homeowner's Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
Requested Date of Use \_\_\_\_\_ Number of People Expected \_\_\_\_\_  
Time: From \_\_\_\_\_ To \_\_\_\_\_ Total No. of Hours (including set up and clean up) \_\_\_\_\_  
Purpose: \_\_\_\_\_

**Two separate personal checks payable to the Hawthorne Commons Homeowners Association, Inc. must accompany this application:**

**Check No.1 – Deposit of \$250.00 and Check No. 2 - Non-refundable User Fee of \$125.00**

**Note: All or part of the deposit may be retained to cover the costs associated with damages, cleaning, or violations of any rules or regulations, or abuse of the premises as determined by the Board of Directors of Hawthorne Commons Homeowners Association, Inc.**

\_\_\_\_\_  
I, \_\_\_\_\_, the above named responsible homeowner/resident hereby request the use of the Hawthorne Commons' Clubhouse for the purpose set forth above. I, the homeowner/resident, am sponsoring and running this event. I understand that I must be present at all times. Further, I am aware that the facility will be inspected after use, and that I am responsible for all clean up, damages or misuse or abuse of the premises or equipment. In consideration for being permitted to use the Hawthorne Commons' Clubhouse, I hereby remise, release and forever discharge the Hawthorne Commons Homeowners Association, Inc. its Board of Directors, members and all those persons involved in organizing and maintaining the said Clubhouse from all claims, losses, damage actions, causes of actions or suits in law or equity of whatsoever kind or nature, arising out of this use of the Hawthorne Commons' Clubhouse. I agree to abide by the HCHA Clubhouse Use and Cleanup Rules and Regulations and agree that the facility will be vacated no later than 12:00 a.m. on the above date.

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
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To Be Retained for Association Records

Date Deposit Received \_\_\_\_\_ Date Use Fee Received \_\_\_\_\_

Date Inspected \_\_\_\_\_ Inspected by: \_\_\_\_\_ Condition \_\_\_\_\_

Amount of Deposit Withheld \_\_\_\_\_ Reason \_\_\_\_\_

Amount of Deposit Returned \_\_\_\_\_ Returned by \_\_\_\_\_ Date \_\_\_\_\_  
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**This agreement is NOT valid unless all of the requested information is provided and the agreement is signed by the homeowner. A signed copy of this agreement is to be given to the applicant and the original retained by HCHA.**

**Attachments: HCHA Clubhouse Use and Cleanup Rules and Regulations, Rev. 1, May 2016**